



313 Peterson Drive • PO Box 821 • Elizabethtown KY 42701 • 270-769-6997 • www.feedingamericaky.org

Part- Time Team Support Associate

This position is responsible for all activities involving all areas of the Feeding America, Kentucky's Heartland distribution warehouse.

Primary responsibilities include:

- Pulling and completing Agency Partner food orders for delivery and pick-up.
- Loading and unloading food deliveries using pallet jack, forklift and other MHE.
- Restock pick lines, conduct inventory counts, and relocate produce when needed.
- Ensure organization's customer service standards are met or exceeded.
- Conduct food handling and salvage, as well as cold storage processing, in accordance with Feeding America sanitation guidelines.
- Conduct warehouse activities in accordance with proper safety rules and practices
- Maintain proper pest control procedures.
- Keep FAKH in compliance with AIB and all governmental regulations, including but not limited to: Health Department, Fire Department, etc.
- Perform maintenance on warehouse and equipment as required.
- Keep warehouse and outside grounds clean and organized.
- Assist with semi-annual total warehouse inventory.
- Assist with all essential warehouse functions as directed by the Warehouse Manager.
- Perform other duties as assigned by the Warehouse Manager

Requirements:

- Pass all required pre-employment tests
- Strong teamwork with outstanding work ethic
- Frequent lifting of up to 50 lbs. required
- Ability to work independently

Work Schedule: 24 hours per week. Mon., Wed., and Fri., 6:30 a.m. to 3:00 p.m. EST

Compensation: Employee to receive hourly pay at \$14.29 per hour

TO PROVIDE EQUITABLE ACCESS TO NUTRITIOUS FOOD, SO NO ONE WILL GO HUNGRY.